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| Priority |  | **Health Insurance and Pension Committee**  **AFSM**  Concrete actions to be taken in 2023 | Lead person: Committee is responsible | Time for delivery | Resources needed |
| Increasing Participation |  | Requesting those who ask for assistance to join if not members with referral to membership officer  Plan and implement with focal points a “town hall” type meeting to discuss health and pension benefits, rules, specific to their concerns (could be a general AFSM program or just H&P)  Invite non members to assist as recruitment tool (Begin with 2-3 countries TBD ( possibly Mexico y Bolivia?)with good support for organizing at ground level)  Include families or significant others in meetings for explaining benefits so that non-computer literate members can benefit from AFSM information and communication  Consider possibility of Board member attending  Contacting non-members to encourage belonging | CC  VM  JLZ  GP  JLZ | Jan-Dec  May-June  ongoing | possibly $ for in person meetings |
| Strengthening Information and  Communication with Members |  | Responding to questions on coverage and Rules, Referrals and advocacy for participant problems when indicated  Assist members with SHI Online difficulties  Newsletter Column  Blast messages on pertinent information.  Health and Pension for AFSM website :  - Review document page of H&P content and bring up to date  - FAQ for H&Ponce edited explore possibilities with webmaster of making it interactive  Review and publish documents: a) survivor’s Guide and b) preserving assets (in conjunction with Publications Committee)  ( this was lost last year but is now on with Publications Committee)  Follow up on the recent PWR AFSM meetings with focal points:   * Collaborate with the HR departments in country offices to create list of former staff living in the country and subsequently   - contact non members for recruitment  - add associate members and designated support person to member directory  - encourage social/informative meetings eiher virtual or in person   * Support AFSM efforts to encourage local PAHO/WHO offices recognize retirees as part of the “family” for educational offerings, news, and assistance in official affairs * Encourage each country to develop a country specific “returning to country” information sheet. * Develop with country liaisons written procedures for AFSM H&P activities so that AFSM activities become a permanent part of HR activities at country level * Include AFSM guidance papers and an AFSM member as a presenter in all PAHO pre-retirement seminars.   Develop virtual seminars for focal points (?and HR country persons) on important H&P themes  Participate with the Healthy Aging Committee in the webinar on long term care (postponed from 2022)  Monitor the Facebook AFSM so as to be aware of information on H&P being discussed and explore further opportunities on Facebook for H&P goals  Coordinate efforts to follow up on missing Certificates of Entitlement from UNJSPF,  Monitor with Focal Points problems and inqiries in H&P to identify common problems and seek answers | CC  HO  CC&RC  CC  NB CC  RC  NB  CB  CC  JLZ  JMS  VM  HO  JMS  CB  CC/PV  JH  Focal Points  MMR  HO  CC/GC  HOMMR  CB/RC  CC  VM  RC  Committee  Committee | ongoing  ongoing  Jan/Mar/June/Oct  ongoing  Feb-Mar  Feb\_Mar  Mar-June  ongoing  Mar-Dec  ongoing  June-Sept  Sept  ongoing  Mar-May  ongoing | ?$ for mailing brochure to country offices?? |
| Linking with PAHO/WHO and Other International Organizations |  | Represent retirees in the Director’s Advisory committee on Health Insurance  Sharing information on SHI with other ARAIO members and processing information received from them,  Monitor UNJSPF website monthly for new and pertinent information to be shared in AFSM  Collaborate with SHI sharing information, concerns and contacts as possible | CC  ( with External Relations and President)  RC  CC | ongoing  ongoing  ongoing  ongoing |  |