How to Register in Member Self Service Comment s'enregistrer sur le site de nos services en ligne

In any Web browser Go to / A partir de n'importe quel navigateur, allez sur le site: <u>http://member.unjspf.org</u>

You will see the screen below / Vous verrez l'écran ci-dessous:

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Click on the *Register* Button, you will get the screen below. Click on the *Accept* Button / Cliquez sur le bouton « *Register* », yous obtiendrez l'écran ci-dessous. Cliquez sur le bouton « *Accept* »

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The information the UNJSPF provides on the web site is made available for the convenient access of o	our participants and beneficiaries. While the	
UNJSPF makes every attempt to ensure the information provided is reliable, human or mechanical error	or remains a possibility. Therefore, the	
UNJSPF does not guarantee the accuracy, completeness or timeliness of information, and will not be h or for the use of or results obtained from the use of information. This annies to sites hyperlinked to an	eld responsible for any errors or omissions, d from the UNJSPE web site	
	Click here	
Decline Accept		
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You will get the following Screen / Vous obtiendrez l'écran suivant:

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	Verify Identity	Enter your UID	
	To verify your identity, please enter your Unique ID, last name, and your date of	Salsissez volte OID	
	birth. Your information is secured during transmission.		
		Enter your Last Name	
	Unique ID:	Saisissez votre nom de famille	
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	Cancel Validate		
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Please fill the requested information and click on the *Validate* Button / Veuillez saisir les informations demandées et cliquer sur le bouton "*Validate*"

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Verify Identity To verify your identity, please enter your Unique ID, last name, and your date of birth. Your information is secured during transmission. Unique ID: Last Name: Date Of Birth: 190/4/1948 Cancel Voidste Unique ID: Cancel Voidste Unique ID: Cancel Voidste Unique ID: Cancel Voidste Unique ID: Cancel Voidste Unique ID: Sufficient the UD, last name and DOB, click the Voidste button Apries avoir sails votre UD, nom de table of Birth: The bouton Voiddate	(125% -

You will get the screen below that you will need to fill and click the *Submit* button / Vous obtiendrez l'écran cidessous dans lequel vous devrez remplir tous les champs et cliquer sur le bouton "Submit"

Account Setup	
Account	Enter your own User Name
All fields are required. The password	d is case sensitive.
Person:	TULL, BASIL
Username:	
Enter New Password:	
Confirm New Password:	
Username Restrictions: -Username should have a minimum -Username should have a minimum -Username should have a minimum Password Restrictions: -Password must have a minimum of -Password must have a minimum of -Password must have a minimum of -Password cannot be set to any of th	of 8 characters of 2 alpha characters of 2 numeric character 8 characters 1 numeric characters 1 capital letters 1 lower case letters he previous 2 passwords
Security Questions Security questions are used in-case	you ever need to recover your password.
Select First Security Question.	
Enter Answer to First Question.	What was the last name of your third grade teacher?
Enter Answer to Second Question:	
Soloct Third Socurity Question:	What was your childhan humber including area code?
Enter Answer to Third Question:	Please answer the security
Email Address	questions Veuillez répondre aux questions de sécurité
Your email address is used for all co shared with outside companies.	ommunications from the fund office. It will remain private and it will not be
Enter Email Address:	
Re-enter Email Address:	
Cancel Submit C	filled everything liquez sur Submit après bir rempli tous les champs

Si tout se passe correctement, le système créera votre compte et reviendra à l'écran initial. Veuillez saisir votre nom d'utilisateur et mot de passe et cliquer sur le bouton « *Login* » pour accéder au système.

If all is well, the system will create your account and will come back to the initial screen. Please enter your User Name and Password and Click on the "Login" button to access the system.

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